

**Bryant Parks and Recreation  
Request for Proposal  
Weed Control and Fertilization**

**BRYANT PARKS AND RECREATION**

**WEED CONTROL & FERTILIZATION BID SPECIFICATION PACKAGE**

BID NO. 2014-001

**This request for proposal includes the following locations:**

Bishop Park  
6401 Boone Road  
Bryant, Arkansas 72022

Midland Park  
3865 Midland Road  
Bryant, Arkansas 72022

Alcoa 40 Park (Football Field only)  
1110 Shobe Road,  
Bryant, Arkansas 72022

The treatable square footage for the areas listed above covers approximately 40 acres. Each potential bidder shall verify for themselves the exact square footage before their bid is given. A site visit is scheduled for Tuesday, April 15, 2014 at 10:00 a.m. Meeting location will be at Bryant Community Center, 6401 Boone Road, Bryant, AR 72022. For additional questions, contact Speedy Wilkerson, Parks Superintendent, 501-366-9494.

**Scope of service to be performed:**

- Application 1 – Fertilization application and spot spray escaped weeds  
Eligible Service Date April 21 – April 25
- Application 2- Fertilization application and spot spray escaped weeds  
Eligible Service Date June 2– June 6
- Application 3- Fertilization application and spot spray escaped weeds  
Eligible Service Date July 14 – July 18
- Application 4 - Fertilization application and spot spray escaped weeds  
Eligible Service Date August 25 – August 29
- Application 5– Fall / winter pre emergent with post emergent spot spraying for any escaped summer weeds  
Eligible Service Date October 20 – October 24

**Contractor Requirements**

All work shall be performed Monday through Friday between 7:00 a.m. and 12:00 p.m. unless special permission has been obtained from the Park Superintendent.

Applications shall be made weather permitting and in accordance with the manufacturers recommendations. Before any application is made, the Park Superintendent **must** be contacted.

Contractor must use commercial grade chemicals

Before servicing each property the contractor is responsible for communicating with the Park Superintendent to advise of what is being applied.

All herbicides will be applied by a Commercial Applicator-Licensed Operator, or by one of their Registered Agent who are currently licensed by the Arkansas State Plant Board as a pest control Class 4 operator.

All herbicides will be applied in accordance with labeled directions.

All herbicides will be applied in strict compliance with safety procedures and Federal, State, and local regulations according to labeled directions.

All turf will be inspected for disease and fungus during each application. Any turf deficiencies found by the Contractor will be immediately reported to the Parks Superintendent. Any additional work needing to be performed outside of the scope of the bid will be quoted and approved with a purchase order and scheduled accordingly with The Parks Superintendent.

The Park Superintendent will verify application upon completion of each treatment. The contractor will provide copies of all mixing sheets with application rates for each field.

## **BID REQUIREMENTS**

Bid opening will be on Monday, April 21, 2014 at 10:00 a.m. in The Center of Bryant at Bishop Park, 6401 Boone Road, Bryant, Arkansas 72022. At bid opening, the bidder shall provide copies the following:

### **Insurances:**

- **Commercial General Liability Insurance.** Commercial General Liability (CGL) and, if necessary, Commercial Umbrella Insurance: \$1,000,000 each occurrence, \$2,000,000 aggregate; written on standard ISO occurrence form or equivalent substitute; coverage for liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising injury and liability assumed under an insured contract including assumed tort liability of another.
- **Commercial Automobile Insurance.** Commercial Automobile Policy: Combined Single Limit: \$1,000,000; Underinsured and Uninsured Motorist: \$1,000,000; and Medical Payments: \$5,000. Include Non-Owned and Hired Car coverage.
- **Workers' Compensation Insurance.** Workers' Compensation and Employers Liability Insurance: \$1,000,000 for bodily injury each accident; \$1,000,000, bodily injury by disease policy limit; and \$1,000,000, bodily injury by disease each employee.
- **Personal Property Insurance.** Contractor's personal property: no liability by Bryant Parks & Recreation for contractor's damage or loss of personal property.
- **Evidence of Insurance.** Furnish Bryant Parks and Recreation with Certificate of Insurance showing insurer's compliance with the requirements. All policies must be written as primary and not contributing to nor in excess of any coverage maintained by Bryant Parks and Recreation.
- **Rating.** Best's rating of "A" or better is required; also, be licensed and admitted in Arkansas.

- Notice. Thirty (30) days written notice to Bryant Parks and Recreation prior to cancellation or material change of any insurance.
- Additional Insured. General Liability and Auto Insurance Policies shall name Bryant Parks and Recreation as Additional Insured.
- Waiver of Subrogation. All Policies shall contain a Waiver of Subrogation in favor of Bryant Parks and Recreation.
- No Representation of Coverage Adequacy. Bryant Parks and Recreation in no way represents that coverage and limits that will be adequate to protect contractor, nor shall such coverage and limits reduce contractor's liability under the indemnities granted to Bryant Parks and Recreation.

### **Licenses & Permits**

- **At bid opening**, the bidder will provide a current copy of their License Holder Certificate and Commercial Applicator-Licensed Operator Certificate issued by the Arkansas State Plant Board.
- **At bid opening**, the bidder will provide a Certificate of Good Standing from the Arkansas Secretary's of State's office.

### **References**

- **At bid opening**, the bidder will provide a minimum of 3 references of sports fields currently being served in the central Arkansas area. Include field name, contact name, and telephone number.

### **Detailed Service Application Plan**

- **At bid opening**, the bidder will provide a complete service application plan. This plan will include a list of the chemicals and fertilizers, along with their rates, that will be applied each application.

### **Commodities Bidder Affidavit**

- **At bid opening**, the bidder must submit a notarized Commodities Bidder Affidavit with their completed bid. This form is attached.

### **Award Criteria**

Emphasis will be placed on the following as well:

- Best quality at best price
- Complete solution offered
- Local support structure in place
- Customer service offerings
- Ability to form business relationships

### **Agreement Termination**

This agreement will automatically terminate on the last day of the above mentioned service unless a special circumstance occurs. Bryant Parks and Recreation may elect to renew the agreement for the next season prior to the current agreement termination.

At its sole discretion, Bryant Parks and Recreation may elect to terminate all or part of this agreement at any time during the season if it is determined the Contractor is incapable of or refuses to fulfill all or part of the requirements of this agreement. Compensation will be adjusted accordingly.

If the Contractor is incapable of providing service to all properties as agreed upon, all or a portion of the properties may be assigned to another contractor. Compensation will be adjusted accordingly.

**7.5F-COMMODITIES BIDDER AFFIDAVIT**

City of Bryant Parks and Recreations

Saline County

I, \_\_\_\_\_, hereby state:

(1) I am the duly authorized agent of \_\_\_\_\_, the bidder submitting the competitive bid which is attached to this statement. I certify the facts as detailed below pertaining to the non-existence of collusion among and between bidders and state officials, as well as to the facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the awarding of any contract pursuant to the bid to which this statement is attached.

(2) I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of the bid.

- (3) Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
  - (A) To any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
  - (B) To any collusion with any state official or employee as to quantity, quality, or price in the prospective contract, or as to any other terms of the prospective contract; or
  - (C) In any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the awarding of a contract.

(4) I hereby guarantee that the specifications outlined in the bid shall be followed as specified and that deviations from the specifications shall occur only as part of a formal change process approved by the City of Bryant Parks Committee.

\_\_\_\_\_

Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.



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Notary Public